



Ταμείο Χρηματοπιστωτικής Σταθερότητας
Hellenic Financial Stability Fund

Transaction Support Officer

We have a vacancy for a **Transaction Support Officer**. The right candidate will be selected upon the assessment of his/her qualifications and will be recruited under a private-law, fixed-term contract, renewable.

Role and Responsibilities

- Performs and/or oversees transaction support activities (M&A, valuations, loan portfolio disposals, securitizations of loan portfolios and financial analysis)
- Performs analysis of business plans submitted by systemic banks against specific criteria set by the HFSF
- Build business modelling tools for internal decision-making process
- Provides ad hoc support to the Chief Investment Officer in investment related matters
- Oversees and monitors portfolio performance and produces regular reports
- Oversees and monitors market activity and intelligence and produces regular reports
- Analyses investment portfolios and supports investment transactions in line with HFSF's policies and procedures

Position's requirements and qualifications:

- Undergraduate and postgraduate degrees from accredited academic institutions, either in Greece or abroad.
- At least 5 years of professional experience acquired in Investment Banking, Financial advisory firms or Management Consulting.
- Expertise in the areas of Financial / Business modelling, M&A, Valuation, Corporate Finance, and business planning
- Experience in analysis and monitoring of financial information
- Knowledge of Reuters/Bloomberg applications' handling is desirable
- Advanced presentation skills and ability to produce sophisticated reports and documents and communicate complex information clearly and concisely.
- Takes responsibility and ownership for actions and projects.
- Takes initiative and works under own direction.
- Initiates and generates activity and introduces changes into work processes.
- Makes quick, clear, justified decisions which may include tough choices or calculated risks.

The Fund offers a competitive remuneration package, together with excellent prospects to grow professionally.

Interested candidates, kindly send a detailed curriculum vitae in **English**, to the address mentioned below, by **3/12/2020**, together with a letter stating the reasons you believe you are suitable for the job.

Applications must be sent to e-mail: hr@hfsf.gr under the heading "Hellenic Financial Stability Fund-TO". All applications will be assessed under highest confidentiality.

The Fund operates as an equal opportunities employer embracing diversity and inclusion.

