



## Investments & Divestments Division

We are in the pleasant position to inform that we have vacancy for **Investment Officer (reference: IO2023)** within our organization, reporting to the Head of Investment & Divestment.

The suitable candidate will be selected via a qualifications' assessment and will be recruited under private law, with a fixed term contract until 31/12/2025, as this is the statutory Fund's termination date. Fund employees have a duty of loyalty to the Fund and a duty of strict confidentiality according to the provisions of Law 3864/2010, as in force.

### Key Tasks and Responsibilities

- Performs and/or oversees corporate and investment banking activities including among others M&A, ECM, Valuations, Loan portfolio disposals, Securitizations of loan portfolios and corporate financial analysis
- Performs analysis of financial institutions performance against specific criteria
- Build business modelling tools for internal decision-making process
- Provides ad hoc support to the Head of Investment & Divestment, in investment and divestment related matters
- Oversees and monitors portfolio performance and produces regular reports
- Oversees and monitors market activity and intelligence and produces regular reports
- Analyses investment portfolios and supports investment and divestment transactions in line with HFSF's policies and procedures

### Skills and qualifications:

- Bachelor Degree and Master from accredited academic institutions, either in Greece or abroad in related fields (Economics, Finance, Banking and Investment)
- At least 3-5 years of professional experience acquired in Banking / Investment Banking and/or Financial Advisory firms
- Considerable expertise in the areas of M&A, ECM, Valuation, Financial / Business modelling, Corporate Finance
- Experience in analysis and monitoring of financial information
- Professional qualifications (i.e. CFA) will be considered an asset
- Knowledge of Refinitiv/Bloomberg applications' handling is desirable

### Competencies:

- Advanced Critical thinking and Data Analysis
- Advanced presentation skills and ability to produce sophisticated reports and documents and communicate complex information clearly and concisely
- Takes responsibility and ownership for actions and projects
- Takes initiative and works under own direction
- Be able to work in different teams, with different lines of command and multitask as per the demands of the projects that is assigned to
- Initiates and generates activity and introduces changes into work processes
- Makes quick, clear, justified decisions which may include tough choices or calculated risks

## What we offer:

- Competitive remuneration package relevant to candidate's profile and in accordance with internal policies
- Extra benefits such as private medical & life insurance, voucher card, gym subscription, transportation card etc
- Additional retention rewards
- Teleworking as a part of the working schedule
- Ease of proximity premises through transportation means (downtown Athens)
- Opportunity to reap professional exposure and one of their kind challenges
- Opportunities to grow both personally and professionally among outstanding experts in the field

*Interested parties who meet the above requirements are encouraged to apply by 19 of October 2023 via email to [hr@hfsf.gr](mailto:hr@hfsf.gr), putting the job's reference (IO2023) in the subject line, attaching a letter explaining the reason for their application of intention together with their curriculum vitae and related references. Due to GDPR guidelines, the candidates are also required to fill the following [Consent Form](#) and include it as an attachment to their candidateship email.*

*All applications will be treated with full confidentiality.*